

Monetary Authority of Singapore

MAS OPERA

Take-overs & Mergers

Online User Guide

Version 1.8

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1. OVERVIEW

1.1 About This Guide

The MAS Offers and Prospectuses Electronic Repository and Access (OPERA) system is a web-based system consisting of various modules to host information and documents and manage submissions and applications to be made to the Corporate Finance & Investment Products Division of the Corporate Finance & Consumer Department.

This document provides you a step-by-step guide on how to use the Take-overs & Mergers module of OPERA.

1.2 Definitions

The terms "Submitted", "Lodged" or "Returned for Amendment" will be used to describe the status of your submissions. The meanings of these terms are:

- "Submitted" means the documents have been received by the Securities and Industry Council (the "Council") but have not been accepted for lodgment.
- "Lodged" means the documents have been accepted by the Council for lodgment.
- "Returned for Amendment" means the documents have been returned by the Council due to errors found in the documents. Applicants are required to make the necessary amendments before re-submitting the relevant documents.

2. FUNCTIONS

2.1 Log in

This section will show how an authorized user can log in to OPERA. Only logged-in users will be allowed to submit Form 1 under the Take-overs & Mergers module.



1. Access the OPERA site at https://eservices.mas.gov.sg/opera. See Figure 2.1-1



Figure 2.1-2 OPERA Log in page

2.

Click

Log in with singpass

to login. See Figure 2.1-2

A Singapore Government Agency Website	
singpass	F T F @ Q
Advisory Note 🗸	
	Singpass app Password login
	Log in
	Singpass ID
	Password
Your trusted digital identity	Log in
	Forgot Singpass ID Reset password
	Register For Singpass

Figure 2.1-4 Singpass Log-in page

- 3. The user will be redirected to the Singpass log-in page. See **Figure 2.1-4**
- 4. Enter your NRIC and password. Click Login. See Figure 2.1-4

Note: Please visit the Singpass website at <u>https://www.singpass.gov.sg</u> for queries related to Singpass.



Figure 2.1-6 OPERA homepage after successful log-in

6. The user will be directed to the OPERA homepage after logging in successfully. **See Figure 2.1-6**

2.2 Manage User Account

There are two types of user accounts, namely Approver and Requester accounts. This section will show you how to add, edit and remove user accounts for Requesters. To have an "Approver" user account created, please refer to the SIC Practice Statement on Lodgement of Documents or contact MAS.

Only authorized users who are assigned the "Approver" role are allowed to perform this m function. Refer to section 2.1 – Log in for log-in steps.



- under MY OPERA Manage User Accounts 1. After logging in successfully, click on in main menu. See Figure 2.2-1

MAS Monetary Authors	ority	OPERA OFFERS AND PROSPECTUSE	s		Contac	t Info Feedback Sit
ME ABOUT OPERA OFFERS	BUSINESS TRUS	TS E-SERVICES TAKE-OVERS	S&MERGERS MY OPERA	FORMS FAQ		Freddie log d
ome » My OPERA » Manage User /	Accounts					
laintain User Acc	count	Fmail	Contest sumbas	Data	Distus	Antina
eddie	****0128E	fsduser01@mas.gov.sg	6598765342	Approver	Active	Acuon
eraldine Tan	****4567A	geraldine@gmail.com	91234568	Requester	Active	Edit
eg	****3553B	greg@gmail.com	141234234	Requester	Active	Edit
ed2	****7600E	test@test.com	213	Approver	Active	
ed's evil twin 25 Sep 2013	****34871	fsduser02@mas.gov.sg	123456789456789	Requester	Active	Edit
FSF	****1560J	safasf@asfdsaf.com	4548878	Requester	Active	Edit
ST3	****3664H	asfsf@asfsf.com	12134545	Requester	Active	Edit
FSF	****5892G	sadfsfs@afsf.com	45487878	Requester	Active	Edit
NGHE	****0077F	zonghe@ncs.com.sg	1234567	Requester	Active	Edit
lvin Test	****1752B	abc@gmail.com	11111111	Approver	Active	
						Add
Total records(s): 13		Page Size 🛛 10 🗸 🕲	🖲 🕑 🕑 Page 1		of 2	go

2. To add a user, click on

. See Figure 2.2-2

Add

MAS Monetary Au of Singapore	thority	OPERA OFFER AND PROPERTY ELECTRONIC EPOSICION AND ACC	45		Contac	Singapo Integrity •	re Governm Service • Excel dback SiteN
OME ABOUT OPERA OFF Home > My OPERA > Manage U Maintain User A	ERS BUSINESS TRUS ser Accounts	TS E-SERVICES TAKE-OVER	RS& MERGERS MY OPE	RA FORMS FA G U U	AQ etting Started sing OPERA ser Guide		Freddie [log out
Full name	Login ID	Email	Contact number	Role	Status	A	ction
Freddie	****0128E	fsduser01@mas.gov.sg	6598765342	Approver	Active		
Geraldine Tan	****4567A	geraldine@gmail.com	91234568	Requester	Active	Edit	
Greg	****3553B	greg@gmail.com	141234234	Requester	Active	Edit	
Fred2	****7600E	test@test.com	213	Approver	Active		
Fred's evil twin 25 Sep 2013	****34871	fsduser02@mas.gov.sg	123456789456789	Requester	Active	Edit	
ASFSF	****1560J	safasf@asfdsaf.com	4548878	Requester	Active	Edit	
TEST3	****3664H	asfsf@asfsf.com	12134545	Requester	Active	Edit	
SAFSF	****5892G	sadfsfs@afsf.com	45487878	Requester	Active	Edit	
ZONGHE	****0077F	zonghe@ncs.com.sg	1234567	Requester	Active	Edit	
				Approver	Anthre		
Calvin Test	****1752B	abc@gmail.com	111111111	Approver	Active		

Figure 2.2-3 Add User Account

- 3. Enter the full name, NRIC or SingPass ID, email and contact number of the user being added.
- 4. Set the status of the user account to "Active". Click on Insert . See Figure 2.2-3

Note: Additional user accounts created will be Requester accounts.

MAS Monetary Author of Singapore	ority	OPERA DIFES AND PROPERTURES			Contac	tinfo Fe	edback Sitel
OME ABOUT OPERA OFFERS	S BUSINESS TRUS	TS E-SERVICES TAKE-OVERS	& MERGERS MY OPERA	FORMS FAQ			Freddie log ou
Home » My OPERA » Manage User	Accounts						
Record(s) added.							
Maintain User Aco	count						
Full name	Login ID	Email	Contact number	Role	Status	1	ction
Freddie	****0128E	fsduser01@mas.gov.sg	6598765342	Approver	Active		
Approver8	****7026B	approver8@mas.gov.sg	12345678	Approver	Active		
Beraldine Tan	****4567A	geraldine@gmail.com	91234568	Requester	Active	Edit	ĺ.
ohn	****0127H	john@gmail.com	6588763574	Requester	Active	Edit	Delete
Breg	****3553B	greg@gmail.com	141234234	Requester	Active	Edit	
red2	****7600E	test@test.com	213	Approver	Active		
red's evil twin 25 Sep 2013	****34871	fsduser02@mas.gov.sg	123456789456789	Requester	Active	Edit	ř.
	****1560J	safasf@asfdsaf.com	4548878	Requester	Active	Edit	
SFSF	****9126B	Requester8@mas.gov.sg	12345678	Requester	Active	Edit	Delete
ISFSF Requester8	01200						
NSFSF Requester8 EST3	****3664H	asfsf@asfsf.com	12134545	Requester	Active	Edit	

Figure 2.2-4 User account added successfully

5. The message "Record(s) added" will be displayed once the user account has been added successfully. See **Figure 2.2-4**

MAS Monetary Author of Singapore	rity	OPERA OFFES AND PROPERTURES ELECTRONIC REPOSITORY AND ACCESS			Contac	Integrity	Service · Exci
OME ABOUT OPERA OFFERS	BUSINESS TRUS	TS E-SERVICES TAKE-OVERS	& MERGERS MY OPERA	ORMS FAQ			Freddie [log ou
tome » My OPERA » Manage User /	Accounts						
		Email	Contact number	Role	Statue		ction
reddie	****0128E	fsduser01@mas.gov.sg	6598765342	Approver	Active		
Approver8	****7026B	approver8@mas.gov.sg	12345678	Approver	Active		
Geraldine Tan	****4567A	geraldine@gmail.com	91234568	Requester	Active	Edit	
lohn	****0127H	john@gmail.com	6588763574	Requester	Active	Edit	Delete
Greg	****3553B	greg@gmail.com	141234234	Requester	Active	Edit	
Fred2	****7600E	test@test.com	213	Approver	Active		
red's evil twin 25 Sep 2013	****34871	fsduser02@mas.gov.sg	123456789456789	Requester	Active	Edit	
ASFSF	****1560J	safasf@asfdsaf.com	4548878	Requester	Active	Edit	
Requester8	****8126B	Requester8@mas.gov.sg	12345678	Requester	Active	Edit	Delete
EST3	****3664H	asfsf@asfsf.com	12134545	Requester	Active	Edit	
						Add	
Total records(s): 16		Page Size 10 Yo	A A Page 1		of 2	1000	

Figure 2.2-5 Edit User Account

Edit

6. To edit a user account, click on

. See Figure 2.2-5

MAS Monetary Autl of Singapore	hority	OPEES AND PR ELECTRONC HEPOSITORY	RA OUPECTURES		Conta	ct Info Fe	edback Site
OME ABOUT OPERA OFFE	RS BUSINESS	TRUSTS E-SERVICES TAKE	-OVERS & MERGERS MY O	PERA FORMS	FAQ		Freddie [log ou
Maintain User Ac	count						
Full name	Login ID	Email	Contact number	Role	Status	4	ction
Freddie	****0128E	fsduser01@mas.gov.sg	6598765342	Approver	Active		
Approver8	****7026B	approver8@mas.gov.sg	12345678	Approver	Active		
Beraldine Tan	****4567A	geraldine@gmail.com	91234568	Requester	Active	Edit	
John	****0127H	john@gmail.com	97457354	Requester 🗸	Active 🗸	Save	Cancel
Breg	****3553B	greg@gmail.com	141234234	Requester	Active	Edit	
red2	****7600E	test@test.com	213	Approver	Active		
red's evil twin 25 Sep 2013	****34871	fsduser02@mas.gov.sg	123456789456789	Requester	Active	Edit	
SFSF	****1560J	safasf@asfdsaf.com	4548878	Requester	Active	Edit	
Requester8	****8126B	Requester8@mas.gov.sg	12345678	Requester	Active	Edit	Delete
EST3	****3664H	asfsf@asfsf.com	12134545	Requester	Active	Edit	
						Add	

Figure 2.2-6 Edit User Account

- 7. Edit the full name, email, contact number and/or status of the user. See Figure 2.2-6
- 8. Click on Save . See Figure 2.2-6

MAS Monetary Author of Singapore	ority	OPERA OFFER AND PROPERTIES			Contac	tinfo Fe	edback Sitel
OME ABOUT OPERA OFFERS	BUSINESS TRUS	STS E-SERVICES TAKE-OVERS	& MERGERS MY OPERA F	FORMS FAQ			Freddie [log ou
Record(s) updated.							
Maintain User Acc	ount						
Full name	Login ID	Email	Contact number	Role	Status	,	Action
Freddie	****0128E	fsduser01@mas.gov.sg	6598765342	Approver	Active		
Approver8	****7026B	approver8@mas.gov.sg	12345678	Approver	Active		
Geraldine Tan	****4567A	geraldine@gmail.com	91234568	Requester	Active	Edit	
lohn	****0127H	john@gmail.com	97457354	Requester	Active	Edit	Delete
Greg	****3553B	greg@gmail.com	141234234	Requester	Active	Edit	
red2	****7600E	test@test.com	213	Approver	Active		
red's evil twin 25 Sep 2013	****34871	fsduser02@mas.gov.sg	123456789456789	Requester	Active	Edit	
	****1560J	safasf@asfdsaf.com	4548878	Requester	Active	Edit	
ASESE		Requester8@mas.gov.sg	12345678	Requester	Active	Edit	Delete
ASFSF Requester8	****8126B						Concession of the local division of the loca
NSFSF Requester8 TEST3	****8126B ****3664H	asfsf@asfsf.com	12134545	Requester	Active	Edit	

Figure 2.2-7 User account edited successfully

9. The message "Record(s) updated" will be displayed once the user account has been edited successfully. See **Figure 2.2-7**

MAS Monetary Autho of Singapore	ority BUSINESS TRUS	OPERA OFFERS AND PROSPECTURES ELECTRONIC REPORTORY AND ACCESS STS E-SERVICES TAKE-OVERS	& MERGERS MY OPERA	FORMS FAQ	Contac	tinfo Fe	edback SiteM
Home » <u>My OPERA</u> » Manage User A Maintain User Acc	Accounts						
Full name	Login ID	Email	Contact number	Role	Status	4	Action
Freddie	****0128E	fsduser01@mas.gov.sg	6598765342	Approver	Active		
Approver8	****7026B	approver8@mas.gov.sg	12345678	Approver	Active		
Geraldine Tan	****4567A	geraldine@gmail.com	91234568	Requester	Active	Edit	
ohn	****0127H	john@gmail.com	97457354	Requester	Active	Edit	Delete
Greg	****3553B	greg@gmail.com	141234234	Requester	Active	Edit	
red2	****7600E	test@test.com	213	Approver	Active		e. -
red's evil twin 25 Sep 2013	****34871	fsduser02@mas.gov.sg	123456789456789	Requester	Active	Edit	1
SFSF	****1560J	safasf@asfdsaf.com	4548878	Requester	Active	Edit	
Requester8	****8126B	Requester8@mas.gov.sg	12345678	Requester	Active	Edit	Delete
EST3	****3664H	asfsf@asfsf.com	12134545	Requester	Active	Edit	
						Add	1
						mara.	

Figure 2.2-8 Delete User Account

10. To delete a user account, click on

Delete . See Figure 2.2-8



11. To confirm the deletion, click on . See **Figure 2.2-9**

(MAS) Monetary Autho of Singapore	ority	OPERA OFFERS AND PROSPECTIVES ELECTRONIC REPOSITORY AND ACCESS			Contac	tinfo Fe	eedback SiteM
ME ABOUT OPERA OFFERS	Accounts	STS E-SERVICES TAKE-OVERS	& MERGERS MY OPERA I	ORMS FAQ			Freddie [log out
Record(s) deleted.							
Maintain User Acc	count						
Full name	Login ID	Email	Contact number	Role	Status		Action
Freddie	****0128E	fsduser01@mas.gov.sg	6598765342	Approver	Active		
Approver8	****7026B	approver8@mas.gov.sg	12345678	Approver	Active		
Geraldine Tan	****4567A	geraldine@gmail.com	91234568	Requester	Active	Edit	
		araa Qamail com	141234234	Requester	Activo	E alta	
Greg	****3553B	greg@gmail.com	141254254	requestor	neuve	CU)L	
Greg Fred2	****3553B ****7600E	test@test.com	213	Approver	Active	EDIL	
Greg Fred2 Fred's evil twin 25 Sep 2013	****3553B ****7600E ****3487I	test@test.com fsduser02@mas.gov.sg	213 123456789456789	Approver Requester	Active Active	Edit]
Greg Fred2 Fred's evil twin 25 Sep 2013 ASFSF	****35538 ****7600E ****3487I ****1560J	test@test.com fsduser02@mas.gov.sg safasf@asfdsaf.com	213 123456789456789 4548878	Approver Requester Requester	Active Active Active	Edit]
Greg Fred2 Fred's evil twin 25 Sep 2013 ASFSF Requester8	****3553B ****7600E ****3487I ****1560J ****8126B	test@test.com fsduser02@mas.gov.sg safast@asfdsaf.com Requester8@mas.gov.sg	213 123456789456789 4548878 12345678	Approver Requester Requester Requester	Active Active Active Active	Edit Edit Edit	Delete
Greg Fred2 Fred's evil twin 25 Sep 2013 ASFSF Requester8 TEST3	****35538 ****7600E ****3487I ****1560J ****8126B ****3664H	test@test.com fsduser02@mas.gov.sg safasf@asfdsaf.com Requester8@mas.gov.sg asfsf@asfsf.com	213 123456789456789 4548878 12345678 12134545	Approver Requester Requester Requester Requester Requester	Active Active Active Active Active	Edit Edit Edit Edit Edit	Delete
Greg Fred2 Fred's evil twin 25 Sep 2013 ASFSF Requester8 TEST3 SAFSF	****3553B ****7600E ****3487I ****1560J ****8126B ****3664H ****5892G	test@test.com fsduser02@mas.gov.sg safasf@asfdsaf.com Requester8@mas.gov.sg asfsf@asfsf.com	213 123456789456789 4548878 12345678 12345678 12134545 45487878	Approver Requester Requester Requester Requester Requester Requester	Active Active Active Active Active Active Active	Edit Edit Edit Edit Edit] Delete

Figure 2.2-10 User account deleted successfully

12. A message stating "Record(s) deleted" will be displayed once the user account is deleted successfully. See **Figure 2.2-10**

2.3 Create Project for Lodgment of Documents

This section will show you how to create a project to lodge document(s) under the Singapore Code on Take-overs & Mergers.

Only authorized users are allowed to perform this function. Refer to section 2.1 - Log in for log-in steps.



1. After successful log-in, click Lodgment of Documents under Take-overs & Mergers in main menu. See Figure 2.3-1



Figure 2.3-2 Instructions to create Lodgment of Documents project

2. Click on 'Create [Lodgment of Documents] Project'. See Figure 2.3-2

HOME ABOUT OPERA OFFERS BUSI	NESS TRUSTS E-SERVICES	TAKE-OVERS & MERGERS	MY OPERA	ORMS FAC	Thomas Tan [log out]
Submit SIC Form1 Pro	ject Informatio	n			
Instruction » Project Information »	Project Created »				
Name of Offeror: Name of Offeree Company:	AAA OFFEROR BBB OFFEREE				
Project Permissions	Search Clear search				
Available users		Authorised User			
Priscelia Goh Terence Goh Gomez James Johnny Tan Dexter Joanne Jamie Porter Lim	★ → → → → → → → → → → → → → → → → → → →	Thomas Tan			
Create Project					

Figure 2.3-3 Enter Offeror and Offeree names

- 3. Enter the names of the Offeror and the Offeree Company. See Figure 2.3-3
- 4. To search for available users who may be granted access to the project, enter the user name in the 'Search Users' textbox. Click Search.

IOME ABOUT OPERA OFFERS BUSIN	IESS TRUSTS E-SERVICES	TAKE-OVERS & MERGERS	MY OPERA FORMS	FAQ Thomas Tan [log o
Submit SIC Form1 Pro	ject Informatio	n		
Instruction » Project Information »	Project Created »			
ame of Offeror:	AAA OFFEROR			
ame of Offeree Company:	BBB OFFEREE			
Project Permissions				
	Search Clear search			
vailable users		Authorised User		
Priscelia Goh Terence Goh Gomez James Johnny Tan Dexter	^ >>>	Thomas Tan		
Porter Lim Create Project	~			

Figure 2.3-4 Add/ Remove authorized users

- To grant an available user access to the project, select the user name in the User list and click
 The name(s) of the user(s) will be displayed in the 'Authorized User' list. See Figure 2.3-4
- To deny authorized user(s) access to the project, select the user name in the 'Authorized User' list. Click ______. The name of the user(s) will be removed from the 'Authorized User' list.

Note: You can still add/remove authorized user(s) in	My Submissions	after the project is
created.		

7.	Click	Crea	i <mark>te Projec</mark> t							
	но	ME ABOUT O	PERA OFFER	S BUSIN	ESS TRUSTS E-SERVICES	TAKE-OVERS & MERGERS	MY OPERA	FORMS	FAQ	Thomas Tan [log out]
	P	ome » My OPER Project C	<u>A » My Submissio</u> reated	<u>ns</u> » Projec	it Created					
		Instruction »	Project Inform	nation »	Project Created »					

Figure 2.3-5 Project created successfully

- A confirmation page will be shown when the project is successfully created. See Figure 2.3-5
- 9. Click on 'View project details' to proceed with the lodgment. Refer to section 2.4 –Lodgment of Documents on how to lodge a document.

HOME	ABOUT OPERA	OFFERS	BUSINESS TR	USTS E-SERVICES	TAKE-OVERS & MERGERS	MY OPERA	FORMS	FAQ		Thomas Tan [log out]
Home	» My OPERA » My S	Submissions	» Submission D	etails						
Pro	ject Inform	natior	1							
Proje Proje Nam Nam	ect Type ect Name e of Offeror e of Offeree Comp	any	: SIC F : BBB : AAA : BBB	orm 1 DFFEREE-SIC Form DFFEROR DFFEREE	1-08 Jan 2018 11:22:44	Project S Payment Project c Project c Last moo	tatus Status reated by reated on lified by		: Open : NA : Thomas Tan : 08/01/2018 : Thomas Tan : 08/01/2018	
М	anage Permissions	Start	Submission	Delete Project]					

Figure 2.3-6 Project Details

2.4 Download/ Fill up SIC Form 1 (Lodgment of Documents)

This section will show you how to download and fill up Form 1 under the Singapore Code on Take-overs & Mergers ("SIC Form 1") to lodge document(s).

☐ You need Adobe Reader v8.2 or a later version to fill in Form 1. You may download the Adobe Reader software from http://get.adobe.com/reader/.



Figure 2.4-1 Homepage of MAS OPERA

1. In the OPERA Homepage, click Lodgment of Documents under TAKE-OVERS & MERGERS in main menu. See Figure 2.4-1

HOME	ABOUT O	PERA	OFFERS	BUSI	INESS TRUSTS E-SERVICES	S TAKE-OVERS & MERGERS	MY OPERA	FORMS	FAQ	Thomas Tan [log out]
Home	» Take-over	& Merc	aers » Lodgn	ment of	Documents					
Loc	dgmen	t of	Docu	mei	nts					
Inst	truction »	Proje	ct Informati	on »	Project Created »					
1. To Pag	begin the loc ge" link belov	igment v.	of documer	nts und	ler the Singapore Code on T	Take-Overs and Mergers, plea	se download a	nd complet	e Form 1,	which is available at the "Resource
2. Plea	ase read the	Securit	ties Industry	y Coun	ncil's Practice Statement on	Lodgment of Documents befor	re completing F	orm 1.		
3. To I	begin submis	ssion of	the comple	eted Fo	orm 1 and the relevant attac	hments, please create a proje	ct by clicking th	e "Create [Lodgment	t of Documents] project" link below.
Resou Create	u <mark>rce Page</mark> e [Lodgment	of Doci	uments) pro	<u>piect</u>						

Figure 2.4-2 Instruction page

2. Click on 'Resource Page' to download SIC Form 1. See Figure 2.4-2

HOME	ABOUT OPERA	OFFERS	BUSINESS TRUSTS E-SERVICES	TAKE-OVERS & MERGE	RS MY	OPERA	FORMS	FAQ		Thomas Tan [log out]
Pro	ject Reso	urce F	Page							
			Name	D	wnload				Module	
SIC Fo	orm 1									



3. Click on 'Download'. See Figures 2.4-3.

	800 -	
* Name	Date modified	Туре
addins	14/7/2009 1-32 PM	File fol
AppCompat	22/9/2015 10:42 AM	File fol
AppPatch	22/11/2017 10:02	File fol
assembly	26/9/2017 10:53 AM	File fol
Boot	14/7/2009 1:32 PM	File fo
Branding	14/7/2009 1:32 PM	File fol
_ 🔒 ссм	28/6/2017 11:01 AM	File fol
🔋 🔒 ccmcache	28/12/2017 9:56 AM	File fol
🔒 ccmsetup	14/12/2017 1:27 AM	File fol
🔒 csc	24/3/2014 10:05 PM	File fol
+ • • (
EMpdf		
	Name addins AppCompat AppPatch Boot Branding CCM CCM ccmcache CSC CSC T EMpdf	Name Date modified addins 14/7/2009 1:32 PM AppCompat 22/9/2015 10:42 AM AppPatch 22/11/2017 10:02 assembly 26/9/2017 10:53 AM Boot 14/7/2009 1:32 PM Branding 14/7/2009 1:32 PM CCM 28/6/2017 11:01 AM ccmcache 28/12/2017 9:56 AM ccmsetup 14/12/2017 1:27 AM CSC 24/3/2014 10:05 PM

Figure 2.4-4 Windows browser

- 4. Browse to desired folder and click save to save the form in that folder. See Figure 2.44.
- 5. Double-click to open the saved form. Ensure that Adobe Reader has been installed.

		Edit
	THE SINGAPORE CODE ON TAKE-OVERS AND MERGERS LODGMENT FORM	Form 1
Off	eror	
orr	eror . Name of Offeror	
	eror Name of Offeror	

Figure 2.4-5 SIC Form 1 – Edit button

	Save	Validate
	THE SINGAPORE CODE ON TAKE-OVERS AND MERGERS LODGMENT FORM	Form 1
		1
Offe	ror	
Offe	ror Name of Offeror	
Offe 1. Offe	ror Name of Offeror ree	

Figure 2.4-6 SIC Form 1 – Save & Validate buttons

6. Click Edit to enable the editing of the form. The "Edit" button will be replaced by Save and Validate buttons. See Figure 2.4-5 and Figure 2.4-6

_	-28-	22.	
1.	Name of Offeror		
Offe	ree		
2	Name of Offeree Company		
	interior of one of our party		
3.	Country of Incorporation		
3. 4.	Country of Incorporation	e Yes ○ No	
3. 4.	Country of Incorporation Listing in Singapore?	 Yes O No Primary Listing 	

Figure 2.4-7 Example of mandatory fields

7. Fill out the form. See Figure 2.4-7

		22	
1.	Name of Offeror		
Offe	ree		
1	Nama of Offeren Company		
4.0	Name of Otheree Company	-	
3	Country of Incomposition		
3.	Country of Incorporation		
3. 4.	Country of Incorporation	€ Yes () No	
3. 4.	Country of Incorporation	le Yes ⊜ No	

Figure 2.4-8 Primary Listing in Singapore?

8. Please indicate if an Offeree Company is listed in Singapore, by selecting "Yes" or "No". If the listing in Singapore is a primary listing please select the "Primary Listing" checkbox. See **Figure 2.4-8**

	I Local □C	Overseas	
	Block/ House No:	123	
	Street name:	Street Nam	ne III
Address	Unit: #	10	- 5
	Building name:	Building III	
	Singapore	589141	(Postal Code)

Figure 2.4-9 Example of local address

Address	⊡ Local Address 1: Address 2:	P Overseas

Figure 2.4-10 Example of overseas address

9. For Address type, select the desired checkbox 'Local' or 'Overseas' before filling up the form. See Figure 2.4-9 and Figure 2.4-10



Figure 2.4-11 Add row button

Add Row 10. To lodge more than one document, click under Type of Document Lodged to create a new document row. See Figure 2.4-11

Туре	of Document Lodged		
5.	Offer Document (including Scheme Document, Exit Offer Letter, etc))
	Public Disclosure of Dealings under Rule 12.1 of the Code)
	Add R	low	

Figure 2.4-12 Delete row button

11. To delete a row, click . See **Figure 2.4-12**.



Figure 2.4-13 Example of an error message

12. When completed, click Validate located at the first and the last page of the form. The system will validate all entered data, and you will be prompted with an error message if there is any invalid data. See Figure 2.4-13.



Figure 2.4-14 A successful validation message

13. If the form has been validated successfully, there will be a prompt indicating that validation was successful. See **Figure 2.4-14.** The **Save** and **Validate** buttons will be replaced by the **Edit** button again. See **Figure 2.4-5**

14. Save the validated form. To make further form changes, repeat steps 6-12 above.

Note: The saved SIC Form 1 should be uploaded when you submit SIC Form 1.

2.5 Submit SIC Form 1 (Lodgment of Documents)

This section will show you how to submit SIC Form 1 to lodge documents.

Only authorized users are allowed to perform this function. Refer to section 2.1 – Log in for log-in steps.



Figure 2.5-1 Homepage of MAS OPERA

1. In OPERA Homepage, click My Submissions under MY OPERA in main menu. See Figure 2.5-1

HOME ABOUT OPER	OFFERS	BUSINESS TRUSTS E-SERVICES TAKE-OVERS & MERGERS MY OPER	A FORMS FAQ	Thoma	as Tan [log out]
Home » My OPERA » N Manage Sul	y Submissions	on			
Filter By Project Status: C Open Projects	pen O	Active O Closed O Withdrawn			
Form Typ	е	Project Name	Date of Creation	Status	Action
SIC FORM 1		BBB OFFEREE-SIC Form 1-08 Jan 2018 11:22:44	08/01/2018	Open	<u>View</u>
CIS Form1		CIS Form 1 - LEONCISUMBRELLA - C1_20171215_1 - 15 Dec 2017	15/12/2017	Open	View
CIS Form6		Replacement/Supplementary CIS Form 6 - C1_LEON_20171129_1 - 08 Do 2017	ec 08/12/2017	Open	View

Figure 2.5-2 Manage Submission

2. Click on 'View' to open the SIC Form 1 project for the lodgment of documents. See **Figure 2.5-2**

roject morma	uon					
Project Type Project Name Name of Offeror Name of Offeree Company	: SIC F : BBB : AAA : BBB	orm 1 DFFEREE-SIC Form DFFEROR DFFEREE	n 1-08 Jan 2018 11:22:44	Project Status Payment Status Project created by Project created on Last modified by Last modified date	: Open : NA : Thomas Tan : 08/01/2018 : Thomas Tan : 08/01/2018	
Manage Permissions	Start Submission	Delete Project	1			

3. Click Start Submission to begin the submission steps. See Figure 2.5-3



Figure 2.5-4 Submission Instructions

- 4. Click 🔲 to indicate that you have read and understood the submission instructions.
- 5. Click Next to proceed, or click Cancel to go back to the previous screen.

HOME ABOUT OP	ERA OFFERS	BUSINESS TRUSTS E-SERVI	CES TAKE-OVERS&MER	ERS MY OPERA	FORMS FAQ	Thomas Tan [log out]
Home » My OPERA	» My Submissions »	Submission				
Submit Fo	orm					
Instructions »	Submit Forms »	Upload Document »	Summary » Payment »	Receipt »		
Instructions						
1. Select the con	npleted Form 1 by o	licking on the "Browse" butte	on and selecting the relevant	file.		
Please ensure	e that each docume	nt to be uploaded is not large	er than 12 MB.			
To upload the	selected file, pleas	e click the "Upload Form" bu	tton.			
	Brov	vse				
Internet From						
Upload Form						

Figure 2.5-5 Upload SIC Form 1

6. Click Browse to open Windows browser. See Figure 2.5-5

Organize 🔻 👘 New folde	r.		H • 🗂 🌘
Downloads 🔦	Name	Date modified	Туре
🕮 Recent Places	addins	14/7/2009 1:32 PM	A File folder
E Desktop	AppCompat	22/9/2015 10:42 A	M File folder
	AppPatch	22/11/2017 10:02	File folder
Libraries	assembly	26/9/2017 10:53 A	M File folder
Documents	Doot 3	14/7/2009 1:32 PM	A File folder
Music	🐊 Branding	14/7/2009 1:32 PN	A File folder
Pictures	퉬 ссм	28/6/2017 11:01 A	M File folder
Subversion	퉬 ccmcache	28/12/2017 9:56 A	M File folder
Videos	🍶 ccmsetup	14/12/2017 1:27 A	M File folder
Computer	🎍 CSC	24/3/2014 10:05 P	M File folder
Windows (C)	🌽 Cursors	14/7/2009 1:32 PM	A File folder
New Volume (D:)	🍶 debug	10/7/2014 6:28 AM	/ File folder
I new voldine (D.) +	•		
File na	ime:	✓ All Files (*.*)	

Figure 2.5-6 Browse and select saved SIC Form 1

7. Select the saved SIC Form 1 for upload. See Figure 2.5-6



Figure 2.5-7 File to be uploaded

- 8. After selecting the document, the filename will be displayed. See Figure 2.5-7
- 9. Click Upload Form to begin upload of the SIC Form 1.

NOME ABO	UT OPERA OFFERS BUSINESS	TRUSTS E-SERVICES TAP	CE-OVERS & MERGERS	MY OPERA	FORMS FAQ		Thomas Tan (log out)
Home + My O	PERA » <u>Mr. Submissions</u> » Submission I Document						
Instruction	s - Submit Forms - Uploa	d Document » Summary	· Payment · Pa	- 191			
Project Name Name of Office Name of Office	e : BBB OFFEREE- eror : AAA OFFEROR eree Company : BBB OFFEREE	SIC Form 1-08 Jan 2018 11:	22.44				
1. Please en 2. To select 3. To clear b	sure that each document to be uplo a file for upload, please click on the he selection, please click on the "Ck File Name	aded is not larger than 12 M "Select File" button below sar" button.	B cription of Document Ty	56	Status	Upload	Clear
1 SIC For	m1 AEM (entered) pdf	SIC Form1 ALCFor	m		Draft		
2		Announcement			Pending Submission	Select File	Clear
3		Offer Document (in Letter, etc.)	cluding Scheme Docum	int, Exit Offer	Pending Submission	Select File	Clear
Next	1						

Figure 2.5-8 Upload document



			-
Organize 🔻 New folder			······································
🚺 Downloads 🔷	Name	Date modified	Туре
强 Recent Places	addins	14/7/2009 1:32 PM	File folder
E Desktop	AppCompat	22/9/2015 10:42 AM	File folder
	📕 AppPatch	22/11/2017 10:02	File folder
Libraries	🎍 assembly	26/9/2017 10:53 AM	File folder
Documents	📕 Boot	14/7/2009 1:32 PM	File folder
J Music	📕 Branding	14/7/2009 1:32 PM	File folder
Pictures	🔒 ССМ	28/6/2017 11:01 AM	File folder
Subversion	🎉 ccmcache	28/12/2017 9:56 AM	File folder
	🍶 ccmsetup	14/12/2017 1:27 AM	File folder
Committee	📕 CSC	24/3/2014 10:05 PM	File folder
Windows (Cr)	J Cursors	14/7/2009 1:32 PM	File folder
Windows (C:)	🎍 debug	10/7/2014 6:28 AM	File folder
	r [III]] · ·
File nar	ne:	✓ All Files (*.*)	÷

Figure 2.5-9 Browse and select document

11. Select the document for upload. See Figure 2.5-9

HOME ABOUT C	OPERA OFFERS BU	SINESS TRUSTS E-SERVICES	TAKE-OVERS & MERGERS	MY OPERA	FORMS FAQ		homes Tan [log out]
Home + My OPER	M + My Submissions + Su Document	brission					
Instructions »	Submit Forms »	Upload Document + Sum	nary a Payment a Rec	ini i			
Project Name Name of Offeror Name of Offeree	: BBB OFF : AAA OFF Company : BBB OFF	FEREE-SIC Form 1-08 Jan 2018 FEROR FEREE	11.22.44				
1. Please ensure 2. To select a file 3. To clear the s	e that each document to e for upload, please click election, please click on	be uploaded is not larger than 1 k on the "Select File" button belo the "Clear" button.	2 MB. w.				
SN	File Name		Description of Document Ty	pe	Status	Upload	Ciear
1 SIC Form1	AEM (entered) pdf	SIC Form1 AL	CForm		Draft		
2 Doc001.pdf		Announceme	e.		Draft	Select File	Clear
3 Doc002.pdf		Offer Docume Letter, etc)	nt (including Scheme Docume	int, Exit Offer	Draft	Select File	Clear
Next							

Figure 2.5-11 File uploaded successfully

- 12. The filename will be displayed upon successful upload. See Figure 2.5-11
- 13. Repeat steps 10-12 to upload multiple documents.
- 14. Click Clear to remove the uploaded document.
- 15. Click Next button to proceed to submit the uploaded document(s).

HOME ABOUT OPERA OFFERS BU	ISINESS TRUSTS E-SI	ERVICES TAKE-OVERS & MERC	ERS MY OPER	A FORMS FAQ		Thomas Tan [log out]
Summary						
Instructions = Submit Forms =	Upload Document	Summary . Payment -	Receipt +			
Name of Offeror Name of Offeree Company Stock Code of Offeree Company UEN of Offeree Company Name of person making lodgment Contact number of person making lodgm	ent	AAA OFFEROR BBB OFFEREE D05 - David Tan (65)-12345678				
SN File Name		Description o	/ Document		Submissie	on Date Status
1 SIC_Form1_AEM(entered).pdf	SIC Form1 AL	CForm			08/01/2018	Draft
2 Doc001.pdf	Announcemen	t				Draft
3 Dec002.pdf	Offer Docume	nt (including Scheme Document, I	Exit Offer Letter, e	tc)		Draft
Paumant Preview						
SN Description of Doc	ument	Unit Fee Payable (\$)	Quantity	Fee Payable (5)	GST(S)	Total(\$)
1 Lodgment of Offer Document - Valu million or less	ue of offer is \$15	\$3,000.00	1	\$3,000.00	\$0.00	\$3,000.00
Submit Back						

Figure 2.5-12 Summary

16. A summary page with the Payment Preview is displayed. Click Submit application. See Figure 2.5-12

to submit

ME A	BOUT OPERA	OFFERS BUSINESS TRUSTS E-SERVICES TAKE-OVER	S&MERGERS MY OPER	A FORMS	FAQ	1	Thomas Tan [log
The form refer to t advice fo	n has been subm the practice state or the payment o	tted. Fees must be paid by electronic funds transfer within i ment on lodgement of documents for payment instructions. I lodgement fees.	business days of the date of Please save a copy of this p	of despatch of ayment page	of the offer (e which sho	document or Whitew uld be submitted wit	ash circular. P h the remittan
	lasian (omploto					
ubm	lission C	ompiete					
Instruct	tions » Subr	nit Forms » Upload Document » Summary » P	ayment » Receipt »				
Instruct	tions » Subr Case Id	hit Forms » Upload Document » Summary » P	ayment » Receipt » Fee Unit Amount(\$)	GST(\$)	Quantity	Fee Amount(\$)	Total
Instruct	tions » Subr Case Id -201801-0066	ht Forms » Upload Document » Summary » P Item Description Lodgment of Offer Document - Value of offer is \$15 million or less	ayment » Receipt » Fee Unit Amount(\$) \$3,000.00	GST(\$) \$0.00	Quantity	Fee Amount(\$) \$3,000.00	Total \$3,000.00

Figure 2.5-13 Payment details

A payment page is displayed. Please print <u>a copy</u> of the payment page which should be submitted with the remittance advice for payment of the lodgement fees. You may also save a soft copy for your records. See Figure 2.5-13.

2.6 Withdraw SIC Form 1 Submission

An applicant may check, in "Manage Submission" under "My Submissions", if a SIC Form 1 lodgment has been accepted by MAS. If the lodgment has not been accepted by MAS, the applicant will be able to withdraw the lodgment e.g. if the submission is erroneous. This section will show you how to withdraw a Form 1 lodgment after submission.

Only authorized users are allowed to perform this function. Refer to section 2.1 - Log in for log-in steps.



Figure 2.6-1 Homepage of MAS OPERA

1. In OPERA Homepage, click My Submissions under MY OPERA in main menu. See Figure 2.6-1

HOME ABOUT OPERA OF	FERS BUSINESS TRUSTS E-SERV	CES TAKE-OVERS & MERGERS MY OPERA	FORMS FAQ	Thom	is Tan [log out]
Home » My OPERA » My Subin Manage Submis Filter By Project Status: Open Active Projecte	nissions SSION Active Closed	⊃ Withdrawn			
Form Type	Case Id	Project Name	Date of Submission	Status	Action
SIC FORM 1	SIC-201801-0066	BBB OFFEREE-SIC Form 1-08 Jan 2018 11:22:44	08/01/2018	Submitted	View
Shares Online	SHR-P-201801-0004	20180104_Issuer_2-SHR- Prospectus, Product Highlights Sheet-04 Jan 2018 19:00:59	04/01/2018	Submitted	View

Figure 2.6-2 Manage Submission

2. Click on 'View' to open the SIC Form 1 project for withdrawal. See Figure 2.6-2

IOME ABOUT OPERA OFFE	RS BUSINESS TRUSTS E-SERVICES TAKE-OVERS & MERGERS	MY OPERA FORMS FAQ	n
Home + My OPERA + My Submiss	ions > Submission Details		
Project Informati	on		
Project Type Project Name Name of Offeror Name of Offeree Company	SIC Form 1 BBB OFFEREE-SIC Form 1-08 Jan 2018 11:22 44 AAA OFFEROR BBB OFFEREE	Project Status Payment Status Project created by Project created on Last modified by Last modified date	Active Pending Payment Thomas Tan 08/01/2018 Thomas Tan 08/01/2018
Manage Permissions	Withdraw Submission		
Application Information Case ID SIC-201801-0095	Application Status .Submitted		
Occuments Required		1980	
Document	Description of Document	Other particulars (if appli	cable) Submitted date Document stat
NC_Form1_AEM(entered).pdf	SIC Form1 ALCForm	000	06/01/2018 Submitted
loc001.pdf	Announcement		08/01/2018 Lodged
loc002.pdf	Offer Document (including Scheme Document, Exit Offer Letter, etc)		08/01/2018 Submitted

Figure 2.6-3 Submission Details

3. Click

to withdraw the application. See Figure 2.6-3



Figure 2.6-4 Upload document

- 4. Enter the reason for the withdrawal and click \Box to indicate that you have read and understood the terms of the withdrawal. See **Figure 2.6-4**.
- 5. To upload supporting documents (optional), refer to steps 6-8 in section 2.5
- 6. Click <u>Cancel</u> to go back to the previous page.

Withdraw application

	ERS BUSINESS TRUSTS E-SERVICES TAKE-OVERS & MERGERS	MY OPERA FORMS FAQ		Thomas Ta
Project Informat	<u>Notes</u> » Submasion Details			
Project Type Project Name Name of Offeror Name of Offeree Company	SIC Form 1 BBB OFFEREE-SIC Form 1-08 Jan 2018 11:22:44 AAA OFFEROR BBB OFFEREE	Project Status Payment Status Project created by Project created on Last modified by Last modified date	Withdrawn Pending Paymer Thomas Tan 08/01/2018 Thomas Tan 08/01/2018	đ
Application Information Case ID :SIC-201801-0066	Application Status Withdrawn			
Documents Required Document	Description of Document	Other particulars (if applica	able) Submitted dat	e Docume
SIC_Form1_AEM(entered) pdf	SIC Form1AEMForm	and Provide Local Division in the local division of the local divi	08/01/2018	Submitte
Devote and	Announcement		08/01/2018	Lodged
Docnoll bai	1 Comparison of the second s			

Figure 2.6-5 Project Information page

8. The Project Information page is displayed. The project status is withdrawn. See Figure 2.6-5

2.7 Re-submit Lodgment that has been Returned for Amendment

MAS may return forms and/or documents to applicants if the forms and/or documents are erroneous or incomplete. MAS may return either the entire submission (i.e. Form and documents) or only certain documents for the applicant to amend. This section will show you how an applicant can re-submit the entire submission or certain documents after making the amendments.

Only authorized users are allowed to perform this function. Refer to section 2.1 - Log in for log-in steps.



Figure 2.7-1 Homepage of MAS OPERA

1. In OPERA Homepage, click Manage Submission under My Submissions in main menu. See Figure 2.7-1

HOME ABOUT OPERA OFF	ERS BUSINESS TRUSTS E-SERV	ICES TAKE-OVERS & MERGERS MY OPERA	FORMS FAQ	Thoms	s Tan [log out]
Home > My OPERA > My Submit Manage Submis Filter By Project Status: Open Active Projects	sions Sion Active Closed	OWithdrawn			
Form Type	Case Id	Project Name	Date of Submission	Status	Action
SIC FORM 1	SIC-201801-0067	BBB OFFEREE-SIC Form 1-08 Jan 2018 11:53:21	08/01/2018	Returned For Amendment	<u>View</u>
Shares Online	SHR-P-201801-0004	20180104_Issuer_2-SHR- Prospectus, Product Highlights Sheet-04 Jan 2018 19:00:59	04/01/2018	Submitted	<u>View</u>

Figure 2.7-2 Manage Submission

- 2. The status of a project where a form or document has been returned will be indicated as 'Returned For Amendment', under the Status column. See **Figure 2.7-2.**
- 3. Click on 'View' to open the project. See Figure 2.7-2.

For submissions where only certain documents have been returned, refer to steps 4 - 9 for resubmission of those documents. For submissions which have been returned in their entirety, proceed to step 10.

HOME	ABOUT OPERA	OFFERS B	USINESS TRUSTS E-SERVICE	S TAKE-OVERS & MERG	ERS MY OPERA	FORMS FAQ	k	homes Tan [log out]
Up	IN MY OPERAN MY	Submissions + 5 Iment	Submission					
Inst	tructions = Sul	omit Forms »	Upload Document + 0	mouty - Payment -	Recept +			
Proje Name Name	e of Offeror e of Offeror e of Offeree Compa	: 888 OF : AAA OF any : 888 OF	FFEREE-SIC Form 1-08 Jan 2 FFEROR FFEREE	018 11:53:21				
1. Ph 2. To 3. To	ease ensure that e o select a file for up o clear the selection	ach document t load, please cli I, please click o	to be uploaded is not larger that ck on the "Select File" button b in the "Clear" button.	n 12 MB. elow.				
SN		File Name		Description of Docume	tt Type	Status	Upload	Clear
1 5	IC Form1 AEM(e	ntered) pdf	SIC Form1/	EMForm		Submitted		
2 0	loc001.pdf		Announcem	ent		Lodged		
3			Offer Docur Letter, etc)	nent (including Scheme Do	cument, Exit Offer	Pending Submission	Select File	Clear
	Next							

Figure 2.7-3 Partially Returned Submission

- 4. For certain document types that are auto-lodged, the 'Document Status' is 'Lodged'. See **Figure 2.7-3**
- 5. To re-submit documents that have been returned, click Attach Documents to re-attach the new document(s). See **Figure 2.7-3**

Jpload D	RA • <u>My Submissions</u> • Su Document	breasion			
Instructions .	Submit Forms +	Opload Document + Summary + Payment + Recott +			
Project Name Name of Offero Name of Offere	: BBB OFF AAA OFF e Company : BBB OFF	"EREE-SIC Form 1-08 Jan 2018 11:53 21 "EROR "EREE			
Please ensur To select a fi To clear the r	re that each document to le for upload, please click selection, please click on	be uploaded is not larger than 12 MB. c on the "Select File" button below. the "Clear" button.			
Please ensur To select a fi To clear the t	e that each document to le for upload, please click selection, please click on File Name	be uploaded is not larger than 12 MB. ; on the "Select File" button below. the "Clear" button. Description of Document Type	Status	Upicad	Clear
Nease ensur To select a fi To clear the r	re that each document to le for upload, please click selection, please click on File Name AEM (entered).pdf	be uploaded is not larger than 12 MB. c on the "Select File" button below. the "Clear" button Description of Document Type SIC Form1AEMForm	Status Submitted	Upload	Clear
Please ensure To select a fill To clear the r SN SIC Form1 Doc001.pdf	re that each document to le for upload, please click selection, please click on File Name AEM (entered) odf	be uploaded is not larger than 12 MB. c on the "Select File" button below. the "Clear" button Description of Document Type SIC Form 1AEMForm Announcement	Status Submitted Lodged	Upicad	Clear

Figure 2.7-4 Project Information

6. Refer to steps 10-16 in section 2.5 on how to upload documents.

ном	E ABOUT OF	PERA OFFERS B	USINESS TRUSTS E-SERV	ACES TAKE-OV	VERS & MERGE	RS MY OPE	RA FORMS	FAQ	The	omas Tan (kig out)
Su	ummary									
In	structions »	Submit Forms »	Upload Document »	Summary +	Payment a	Ricult +				
Nan Stoc UEN Nan Com	te of Offeror te of Offeroe C is Code of Offe & of Offeroe Co te of person m fact number of ched Documer	tompany Ime Company Impany Ining lodgment I person making lodgm nt	pent	AAA OFFEROR BBB OFFEREE D05 David Tan (65)-12345678						
SN		File Name		De	scription of Do	ument			Submission Date	Status
1	SIC_Form1_A	Et/(entered) pdf	SIC Form\$4.EMFor	m					08/01/2018	Submitted
2	Doc001.pdf		Announcement							Lodged
3	Doc003.pdf		Offer Document (In	cluding Scheme D	Document, Exit	Offer Letter, el	tc)			Draft
Pav	ment Preview									
81	•	Description of Docum	ent	Unit Fee Payable	(\$)	Quantity	Fee Pa	yable (\$)	GST(\$)	Total(\$)
No a	iddtional paym Submit	sent required								

Figure 2.7-5 Summary

7. A summary page with the Payment Preview is displayed. Click Submit to submit application. See Figure 2.7-5

HOME	ABOUT OPERA	OFFERS	BUSINESS TRUSTS	E-SERVICES TAK	E-OVERS & MERG	ERS MY OPERA	FORMS FAQ	The	mas Tan [log out]
The f	orm has been sub to the practice sta	mitted, Fees r tement on loc	nust be paid by elect	tronic funds transfer	within 2 business uctions. Please sav	lays of the date of a copy of this pa	f despatch of the o	ffer document or Whitewas should be submitted with t	n circular. Please he remittance
sub	e for the payment	of lodgement	ete						
Instr	uctions » Sub	mit Forms »	Upload Docur	nent » Summary	» Payment »	Receipt »			
SN	Case Id	Item	Description	Fee Unit	Amount(\$)	GST(\$)	Quantity	Fee Amount(\$)	Total
No re	cord found								
Bac	ck to Main Page								

Figure 2.7-6 Payment details

A payment page is displayed. Please print <u>a copy</u> of the payment page which should be submitted with the remittance advice for payment of the lodgement fees. You may also save a copy for your records. See Figure 2.7-6.

For submissions that have been returned in their entirety, refer to steps 10 - 11 on how to resubmit the entire application.

HOME ABOUT OPERA OF	FERS DUSINESS TRUSTS E-SERVICES TAKE-OVERS & MERGERS	MY OPERA FORM	FAQ	Thomas Tan [log out
Hans + Mr. OPERA + Mr. Subm Project Informa	issiona > Submission Details tion			
Project Type Project Name Name of Offeror Name of Offeree Company	SIC Form 1 DDD OFFEREE-SIC Form 1-08 Jan 2018 12:04:27 CCC OFFEROR DDD OFFEREE	Project Status Payment Status Project created b Project created or Last modified by Last modified dat	Active Pendiny Thomas 08/01/2 Thomas e 08/01/2	p Payment FTan 018 FTan 018
Marage Permissions Please click on the 'Resubmit' Application Information	Withdraw Submission Resubmit			
Case ID SIC-201801-0068 Documents Required	Application Status :Returned For Amendment			
Document	Description of Document	Other particulars (If app	sicable) Submitted da	te Document status
SIC_Form1_AEM(entered).pd	f SIC Form14EMForm		08/01/2018	Returned For Amendment
Doc001.pdf	Announcement		08/01/2018	Lodged
Doc002.pdf	Offer Document (including Scheme Document, Exit Offer Letter, etc.)		06/01/2018	Returned For Amendment
Doc003 odf	Offeree Circular		08/01/2018	Returned For Amendment

Figure 2.7-7 Resubmit entire submission

- 8. For submissions that have been returned in their entirety, click Resubmit to re-submit the entire application. See **Figure 2.7-7**
- 9. For re-submissions of SIC Form 1 and the relevant documents, please refer to steps 4 16 in section 2.5 on how to submit SIC Form 1.

2.8 Request to Remove Offer from List of Current Take-over & Merger Offers

This section will show users who represent the offeror how to request to remove an offer from the list of current take-over and merger offers.

Only authorized users are allowed to perform this function. Refer to section 2.1 – Log in for log-in steps.



Figure 2.8-1 Homepage of MAS OPERA

1. In the Home page, click Current Take-over & Merger Offers under TAKE-OVERS & MERGERS in main menu. See Figure 2.8-1

HOME ABOUT OP	ERA OFFERS	BUSINESS TRUSTS E	-SERVICES	TAKE-OVERS & MERGERS	FORMS	FAQ				
Home » Take-overs	Mergers » Curre	ent Take-over & Merger Of	fers							
Current Ta	Current Take-over & Merger Offers									
Name of Offeror		:								
Name of Offeree C	Name of Offeree Company :									
Search						—				
	0					0//				
	Offeree Comp	any				Offeror				
ABUNDANCE INT	RNATIONAL LI	MITED	SHI JIAN	GANG						
ACTION ASIA LIM	<u>TED</u>		ALMOND	GARDEN CORP.						
ADVANCED INTER	RATED MANUE	ACTURING CORP.	HAO COF	RP PTE. LTD.						
LTD.										
ADVENTUS HOLD	NGS LIMITED		CHIN BAY	Y CHING						

Figure 2.8-2 Search for Current Take-over & Merger Offers

- 2. The list of current take-over and merger offers will be displayed. You can choose to enter one or more types of search criteria so that only specific offers will be displayed. See **Figure 2.8-2**
- 3. Enter search criteria and click Search to begin searching.

HOME	ABOUT OPERA	OFFERS	BUSINESS TRUSTS E-SERVICES	TAKE-OVERS & MERGERS	MY OPERA	FORMS	FAQ	Thomas Tan [log out]
Home	» Take-overs & Merc	aers » Currer	t Take-over & Merger Offers					
Cur	rent Take	-over	& Merger Offers					
Name	of Offeror							
Name	of Offeree Compan	у	BBB					
Sei	arch							
	Offeree Com	pany	Offeror				Action	
BBB C	FFECEE		AAA OFFEROR	Request to Remo	ve Offer from L	ist		

Figure 2.8-3 Results of Search for Current Take-over & Merger Offers

4. Click Request to Remove Offer from List to request to remove this offer from the list. See Figure 2.8-3

Offeror	: AAA C	OFFE	EROF	R				
)fferee Company	:BBB C	OFFE	ECEE	1				
ate of Removal*						T		
Reason for Request*	: 4		Janu	ary, i	2018		*	
	Su	Мо	Tu	We	Th	Fr	Sa	
	31	1	2	3	4	5	6	
	7	8	9	10	11	12	13	
	14	15	16	17	18	19	20	
	21	22	23	24	25	26	27	
	28	29	30	31	1	2	3	
	4	5	6	7	8	9	10	
		Toda	ay: Ja	nuar	y 8, 2	018		

Figure 2.8-4 Request to Remove Offer from List of Current Take-over & Merger Offers

5. Click is to display the calendar. See Figure 2.8-4

4	25	Janu	агу,	2018		
Su	Мо	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

Figure 2.8-5 Calendar



Figure 2.8-6 Calendar by month

- 6. Click subtron to select the previous month
- 7. Click 🕨 button to select the next month.
- 8. Click Today: January 8, 2018 to select the date the offer should be removed from the list of current take-over and merger offers.
- 9. Click January, 2018 to show the calendar by month. See Figure 2.8-6
- 10. Click on the date to select it.

HOME ABOUT OPERA OFFER	S BUSINESS TRUSTS E-SERVICES TAKE-OVERS & MERGERS MY OPERA FORMS FAQ	Thomas Tan [log out]
Request to Remov	ve Offer from List of Current Take-Over & Merger Offers	
Offeror :	AAA OFFEROR	
Offeree Company :	BBB OFFECEE	
Date of Removal*	08/01/2018	
Reason for Request*		
		\sim
		\sim
Supporting Documents :	Upload File	
	Browse Upload	
Submit Back		

Figure 2.8-7 Date successfully entered

- 11. The selected date will be automatically entered into the 'Date of Removal' field. See **Figure 2.8-7**
- 12. Enter the Reason for Request. See Figure 2.8-7

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Request to Remo	ve Offer from List of Current Take-Over & Merger Offers	
Offeror Offeree Company	: AAA OFFEROR IBBB OFFECEE	
Reason for Request*		
	~	
Supporting Documents	Upload File	
	Browse Upload	
Submit Back		_

Figure 2.8-8 Upload Supporting Documents

- 13. To upload supporting documents, click Browse... to select the document. See Figure 2.8-8
- 14. Click Upload to upload the document. See Figure 2.8-8
- 15. A hyperlink to the document will be displayed after successful upload. You can click to open or save the uploaded document. See **Figure 2.8-8**
- 16. Click Delete to remove an uploaded document.
- 17. Repeat steps 13 15 to upload multiple documents.
- 18. Click Submit to submit the request to remove the offer from the list of current take-over and merger offers.



Figure 2.8-9 Confirmation of Request



HOME ABOUT OPERA OFF	ERS BUSINESS TRUSTS E-SERVICES TAKE-OVERS & MERGERS MY OPERA FORMS FAQ	Thomas Tan [log out]
Your request has been submit	tted	
Request to Rem	ove Offer from List of Current Take-Over & Merger Offers	
Offeror Offeree Company Date of Removal*	: AAA OFFEROR : BBB OFFECEE : D8/01/2018	
Reason for Request*	Removed offer	^
		J
Supporting Documents	Upload File	
	Browse Upload	
Submit Back		

Figure 2.8-10 Notification message

20. A notification message will be displayed upon successful request. See Figure 2.8-10

2.9 Public Users: Search/ Download Documents of Current Take-over & Merger Offers

This function is accessible to any member of the public. This section will guide you through the process of searching for a specific take-over and merger offer and the documents lodged in relation to the offer.



Figure 2.9-1 URL of OPERA

1. Access the OPERA site at https://eservices.mas.gov.sg/opera. See Figure 2.9-1



Figure 2.9-2 Homepage of MAS OPERA

2. In the Home page, click Current Take-over & Merger Offers under TAKE-OVERS & MERGERS in main menu. See Figure 2.9-2

HOME ABOUT OPERA OFFERS BUSINESS TRUSTS E-SERVICES TAKE-OVE	RS&MERGERS FORMS FAQ		
Home » Take-overs & Mergers » Current Take-over & Merger Offers			
Current Take-over & Merger Offers			
Name of Offeror :			
Name of Offeree Company :			
Search			
Offeree Company	Offeror		
ABUNDANCE INTERNATIONAL LIMITED	SHI JIANGANG		
ACTION ASIA LIMITED	ALMOND GARDEN CORP.		
ADVANCED INTEGRATED MANUFACTURING CORP. LTD.	HAO CORP PTE. LTD.		
ADVENTUS HOLDINGS LIMITED	CHIN BAY CHING		
ARA ASSET MANAGEMENT LIMITED	ATHENA INVESTMENT COMPANY (CAYMAN) LIMITED		
ARMSTRONG INDUSTRIAL CORPORATION LIMITED	AGP ASIA HOLDING PTE. LTD.		
ASIA PACIFIC BREWERIES LIMITED	HEINEKEN INTERNATIONAL B.V.		
ASIA POWER CORPORATION LIMITED	ASIA NEW ENERGY HOLDING LIMITED		

Figure 2.9-3 Search for Current Take-over & Merger Offers

- 3. The list of current take-over and merger offers will be displayed. You can choose to enter one or more types of search criteria so that only specific offers will be displayed. See **Figure 2.9-3**
- 4. Enter search criteria and click on Search to begin searching.

HOME	ABOUT OPERA	OFFERS	BUSINESS TRUSTS E-SERVICES	TAKE-OVERS & MERGERS	FORMS	FAQ
Home x	Take-overs & Men	gers » Currei	nt Take-over & Merger Offers			
Cur	rent Take	-over	& Merger Offers			
Name o	of Offeror		: ASIA			
Name o	of Offeree Compar	ту				
Sea	rch					
			Offeree Company			Offeror
ARMST	RONG INDUSTR	AL CORPO	DRATION LIMITED	AGP	ASIA HOL	DING PTE. LTD.
ASIA P	OWER CORPOR	ATION LIM	TED	ASIA	NEW EN	ERGY HOLDING LIMITED
BERGE	R INTERNATION	AL LIMITER	2	ASIA	N PAINTS	(INTERNATIONAL) LIMITED
Harry's	Holdings Ltd.			F&B	Asia Ventu	ures Ltd.
KIAN A	NN ENGINEERIN	IG LTD		INVI	CTA ASIAN	N HOLDINGS PTE. LTD.
Nera Te	elecommunication	s Ltd		Asia	Systems L	td

Figure 2.9-4 Results of Search for Current Take-over & Merger Offers

5. Click on the Offeree Company to see the documents lodged in relation to that Offeree Company. See **Figure 2.9-4**

Note: All documents for current offers will be shown.

HOME ABOUT OPERA OFFERS BU	SINESS TRUSTS E-SERVICES TAKE-OVERS & MERGERS FORMS FAQ		
Search for Document	s of Current Take-over & Merger Offers		
Type of Documents Search			
Document Name	Document Type	Lodgment Date	Downloa
Armstrong-Delisting Cir Clean.pdf	Offeree Circular	27/09/2013	
AGP Asia Exit Offer Letter-Clean.pdf	Offer Document (including Scheme Document, Exit Offer Letter, etc)	26/09/2013	

Figure 2.9-5 Search for Documents of Current Take-over & Merger Offers

6. Click on the **I** button to download the lodged document. See **Figure 2.9-5**

Ourseine - Neufelder					
Organize 👻 New folder	HIST.!!			8==	
🙀 Favorites	<u>^</u>	Name		Date modified	Туре
Downloads			NFs Tanana analah		
🖳 Recent Places			ivo items match y	our search.	
Desktop	=				
🔚 Libraries					
Documents					
J Music					
E Pictures					
Subversion					
Videos					
		•	m		
File <u>n</u> ame: Armstr	ong-Delistir	ng+Cir+Clean.pd	f		
Save as type: Adobe	Adobe Acrobat Document (*.pdf)				

Figure 2.9-6 Windows browser

7. Browse to desired folder and click save the document in that folder. See **Figure 2.9-6**